

# EgForIT Training Catalog

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## EgForIT Profile

*Ensure your success-get trained, get certified. Training ensures that you have the skills to stay competitive. EgForIT is recognized as a leading company in the field of information technology*

## EgForIT Learning Philosophy

The mission of EgForIT is to deliver superior full service information technology and support to our clients. We provide our customers with creative, reliable business solutions and progressive marketing strategies for internet commerce.

As we strive to be an industry leader, our corporate philosophy is to promote a spirit of partner-ship with all who contribute to our success. Our leadership is measured by the integrity of our organization and our clients' business achievements.

1. Take place over a period of time- learning is a continuous process
2. Be relevant to the learner for motivation
3. Be self-directed
4. Be applied in practice as quickly as possible
5. Be reinforced through follow-up at regular intervals



## Why EgForIT ?

*Computer technology enriches education by engaging and teachers in learning, Creating and communication.*

**EgForIT** Training prepares you to become a more knowledgeable, efficient, effective and valuable employee, as well as a more educated technology consumer.

**EgForIT** training will ensure your staff becomes more effective in their use of computers and they grow in experience you receive our training that meets YOUR needs: at a time that suits YOU; in the way YOU want it taught; at a price YOU can afford.

**EgForIT** believes that quality training should be affordable. Furthermore, our highly competent instructors ensure that what you learn is appropriate and immediately applicable to your line of work. All you will ever need to keep a sharp edge in computer knowledge is available at the center.

**EgForIT's** main objective is high quality and optimum performance with the highest speed to achieve the best customer service.

**EgForIT** depends on a very skilled and certified staff those possess an excellent background in different business areas.

**EgForIT** provides also consulting services to help the customer choose the best-cost effective solution to problem.

**EgForIT** is authorized from IBM as an authorized training Center to provide distinguished training in multi-Platforms like (AIX , Sun , AS/400, Networks and PC's)

**EgForIT** role is to provide the good quality in learning and we believe the best learning quality emerges when we listen and actively respond to teachers. Our Mission is to deliver the best possible learning and highest quality customer support.

## EgForIT training style

**EgForIT** has the natural enthusiasm and energy to inspire people to learn and her friendly and relaxed approach to training puts trainees at immediate ease.

**EgForIT** offers a realistic, practical approach and methods you won't find elsewhere. Our courses emphasize task-oriented training that integrates into the way you do business.

### 1. Facilitation:

- EgForIT facilitates her lessons; the trainees are encouraged and guided to think of new ways of looking at things
- the trainees are able to question their thoughts and actions and challenge themselves
- the trainees are guided to find the answer themselves.

### 2. Interaction

- A training style, which is more than just interactive
- Experiential learning is combined with thorough debriefing
- the trainee will find themselves discussing, analyzing, participating and problem solving more than they ever have before.

## IBM System I

The i5 (I Series) curriculum provides full training in Operations, Systems Administration, Applications Development and includes Websphere Implementation. Also offered is training which can lead to Technical Certification.

### ● ISeries System Operator

| CODE | NAME                                     | DURATION | Prerequisite |
|------|------------------------------------------|----------|--------------|
| OE98 | INTERDUCTION TO IBM ISERIES FOR NEW USER | 1 DAYS   | N/A          |
| AS24 | ISERIES SYSTEM OPERATOR WORKSHOP         | 5 DAYS   | OE98         |
| AS27 | ISERIES ADVANCED SYSTEM OPERATOR         | 4 DAYS   | AS24         |
| AS28 | ISERIES 400 BRMS IMPLEMENTATION          | 4 DAYS   | AS24-AS27    |

\* After attending the AS24 & AS27 courses & passing test 356, participants can be certified as; IBM eServer specialist- ISeries System Command Operators.

### ● ISeries Basic course

| CODE | NAME                                    | DURATION | Prerequisites |
|------|-----------------------------------------|----------|---------------|
| OL49 | ISERIES PROGRAMMING FACILITIES WORKSHOP | 5 DAYS   | AS24          |

### ● ISeries System Administrator

| CODE | NAME                                               | DURATION | Prerequisites |
|------|----------------------------------------------------|----------|---------------|
| OL19 | ISERIES SYSTEM ADMINISTRATON & CONTROL             | 5 DAYS   | OL49          |
| OL50 | ISERIES SECURITY CONCEPTS & IMPLEMENTATION         | 3 DAYS   | OL49          |
| OL51 | ISERIES RECOVERY & AVAILABILITY MANAGEMENT         | 3 DAYS   | OL50          |
| OL23 | AS/400 STRUCTURE, TAILORING & BASIC TUNING         | 3 DAYS   | OL19          |
| OL95 | ISERIES PERFORMANCE ANALYSIS & CAPACITY PLANNING   | 4 DAYS   | OL23          |
| AS65 | I DOCTOR FOR ISERIES PERFORMANCE ANALYSIS WORKSHOP | 4 DAYS   | OL23          |

## ● ISeries Communication

| CODE | NAME                                                   | DURATION | Prerequisites |
|------|--------------------------------------------------------|----------|---------------|
| AS16 | System i TCP/IP Basic Implementation                   | 2 DAYS   | OL49          |
| AS17 | iSeries HTTP Server Implementation (Apache & Original) | 2 DAYS   | AS16          |
| AS18 | Enabling OS/400 Version 7 TCP/IP Security              | 3 DAYS   | AS17          |

## ● ISeries programming

| CODE | NAME                                               | DURATION | Prerequisites |
|------|----------------------------------------------------|----------|---------------|
| OL20 | Control Language Programming Workshop for System i | 5 DAYS   | OL62          |
| AS06 | RPG IV Programming Fundamentals Workshop for IBM i | 5 DAYS   | OL49          |
| AS07 | RPG IV Programming Intermediate Workshop for IBM i | 5 DAYS   | AS06          |
| AS10 | RPG IV Programming Advanced Workshop for IBM i     | 5 DAYS   | AS07          |
| AS08 | Java for RPG Programmers                           | 5 DAYS   | AS10 ,AS86    |
| AS01 | AS/400 Query Workshop                              | 3 DAYS   | OL49          |

\* After attending the AS24, OL19, OL95, OL62 & OL45 courses & passing test 355, participants can be certified as; IBM eServer specialist- ISeries System Administrator

## ● Websphere on ISeries

| CODE | NAME                                                                           | DURATION | Prerequisite |
|------|--------------------------------------------------------------------------------|----------|--------------|
| AS35 | INTRODUCING WEBSPHERE DEVELOPMENT STUDIO CLIENT FOR ISERIES                    | 2 DAYS   | N/A          |
| AS86 | ISERIES APPLICATION DEVELOPMENT USING WEBSPHERE DEVELOPMENT CLIENT FOR ISERIES | 3 DAYS   | AS06         |
| AS90 | IBM WEBSPHERE APPLICATION SERVER V6.0 ADMINISTRATION ON ISERIES                | 3 DAYS   | OL 19        |

## ● Websphere MQ Series

| CODE | NAME                                    | DURATION | Prerequisites        | Date | Time |
|------|-----------------------------------------|----------|----------------------|------|------|
| MQ01 | A TECHNICAL INTRODUCTION TO WEBSHERE MQ | 1 DAY    | Good Computer Skills | N/A  |      |
| MQ05 | WEBSHERE MQ APPLICATION PROGRAMMING     | 4 DAYS   | MQ01                 | N/A  |      |
| MQ06 | MQ SERIES APPLICATION PROGRAMMING II    | 2 DAYS   | MQ05                 | N/A  |      |

## ● DB2 on ISeries

| CODE | NAME                                                        | DURATION | Prerequisites                              |
|------|-------------------------------------------------------------|----------|--------------------------------------------|
| OL62 | ISERIES DB2 UNIVERSAL DATABASE CODING (DDS)& IMPLEMENTATION | 4 DAYS   | OL49                                       |
| OL45 | DB2 UDB FOR ISERIES FUNDAMENTALS                            | 2 DAYS   | OL49                                       |
| OL37 | ACCESSING THE DB2 UDB FOR ISERIES DATABASE FOR SQL          | 3 DAYS   | OL49                                       |
| OL38 | DEVELOPING ISERIES APPLICATION USING SQL                    | 3 DAYS   | OL86V2- AS/400 RPG IV Programming Workshop |
| OL39 | DB2 UDB FOR ISERIES SQL ADVANCED PROGRAMMING                | 4 DAYS   | OL38                                       |

## IBM System P

### **Great courses that include AIX Training courses at Version 5.3 & 6.1**

IBM Training courses provide you with valuable education on the pSeries 600 and IBM @server 1600 Cluster. Our courses apply to both product lines and give you the up-to-date training you need to effectively plan, install, implement, administer and operate your system.

#### ● **PSeries Basic**

| CODE | NAME           | DURATION | Prerequisites |
|------|----------------|----------|---------------|
| AN10 | AIX 6.1 Basics | 4 DAYS   | N/A           |

#### ● **PSeries System Administration**

| CODE | NAME                                                                         | DURATION | Prerequisites       |
|------|------------------------------------------------------------------------------|----------|---------------------|
| AN12 | Power Systems for AIX II: AIX Implementation and Administration              | 5 DAYS   | AN10                |
| AN15 | Power Systems for AIX III: Advanced Administration and Problem Determination | 5 DAYS   | AN12                |
| AN51 | Power Systems for AIX IV: Performance Management                             | 5 DAYS   | AN15                |
| AN41 | PowerHA for AIX I: Implementation, Configuration and Administration          | 5 DAYS   | AN12/AN15           |
| AN42 | PowerHA for AIX II: Extended Administration and Problem Determination        | 5 Days   | AN41                |
| AN43 | PowerHA SystemMirror for AIX III: Virtualization and Mobility                | 3 Days   | AN21/AN12/AN41/AN42 |
| AN30 | Power Systems for AIX: Virtualization I: Implementing Virtualization         | 4 Days   | AN12/AN21           |
| AN31 | Power Systems for AIX - Virtualization II: Advanced PowerVM and Performance  | 5DAYS    | AN11                |
| AN14 | AIX 6 Jumpstart for UNIX Professionals                                       | 5 DAYs   | AN12                |
| AN11 | Power Systems for AIX I: LPAR Configuration and Planning                     | 3 DAYS   | AN12/AN21           |

#### ● **PSeries Programming**

| CODE | NAME                             | DURATION | Prerequisites |
|------|----------------------------------|----------|---------------|
| AU22 | AIX & PERL PROGRAMMING           | 4 DAYS   | AU13          |
| AL23 | Korn and Bash Shell Programming. | 5 DAYS   | AU13          |



|      |                                                    |        |            |
|------|----------------------------------------------------|--------|------------|
| AU24 | PERL PROGRAMMING FOR OPEN SYSTEMS & WORLD WIDE WEB | 5 DAYS | AU13       |
| AU25 | AIX 5L APPLICATION PROGRAMMING ENVIRONMENT         | 5 DAYS | AU13       |
| AU35 | AIX 5L KERNEL INTERNALS                            | 5 DAYS | AU14       |
| AU30 | AIX 5L DEVICE DRIVER DEVELOPMENT                   | 5 DAYS | AU25/ AU35 |

### ● **PSeries Network**

| CODE | NAME                                                               | DURATION | Prerequisites |
|------|--------------------------------------------------------------------|----------|---------------|
| AN21 | TCPIP for AIX Administrators                                       | 4 DAYS   | AN12          |
| AN22 | AIX Network Installation Manager (NIM): Concepts and Configuration | 2 DAYS   | AN12/AN21     |



# LINUX

## New world, new rules .

IBM Training delivers our own non distribution specific Linux courses, which include a Linux User course, Linux Systems Administration and Linux fast track training for experienced UNIX professionals. The courses are designed to provide the knowledge required for LPI, Linux Professional Institute, certification.

| CODE | NAME                                                            | DURATION | Prerequisites |
|------|-----------------------------------------------------------------|----------|---------------|
| LX02 | Linux Basics and Installation                                   | 5 DAYS   | N/A           |
| LX03 | Linux System Administration I: Implementation                   | 5 DAYS   | LX02          |
| LX07 | Linux Network Administration I: TCP/IP and TCP/IP Services      | 5 DAYS   | LX03          |
| LX24 | Linux Network Administration II: Network Security and Firewalls | 5 DAYS   | LX07          |
| LX25 | Linux as a Webserver (Apache)                                   | 3 DAYS   | LX03          |

\* IBM Linux course materials are LPI Approved

Recommended LPI Certification Tests:

Test 117-101: LPI Exam 101

Test 117-102: LPI Exam 102

# Networking

Get the skills you need for Network Communications & Internet.

Effective and reliable networking infrastructure is one of the key elements of IBM's business success. IBM Training offers a broad range of networking integrated learning options – from classroom to e-learning – that provide the technology training & skills you need!

## ● Basic Networking

| CODE | NAME                                             | DURATION | Prerequisites                            |
|------|--------------------------------------------------|----------|------------------------------------------|
| NW00 | INTRODUCTION TO NETWORKING                       | 3 DAYS   | N/A                                      |
| NW02 | DATA COMMUNICATIONS ENVIRONMENT                  | 5 DAYS   | General data processing system knowledge |
| NW03 | BASIC NETWORKING SKILLS HANDS ON WORKSHOP        | 3 DAYS   | N/A                                      |
| NW08 | INTERMEDIATE NETWORKING SKILLS HANDS ON WORKSHOP | 3 DAYS   | NW03                                     |
| NW09 | INTERNET WORKING FUNDAMENTALS                    | 5 DAYS   | N/A                                      |
| NW18 | GENERAL ROUTING CONCEPTS                         | 1 DAY    | NW08                                     |

## ● Local Area Network

| CODE | NAME                                | DURATION | Prerequisites |
|------|-------------------------------------|----------|---------------|
| NW06 | LAN ARCHITECTURE                    | 5 DAYS   | N/A           |
| NW39 | ETHERNET DESIGN & IMPLEMENTATION    | 4 DAYS   | NW06          |
| NW29 | DETAILS & FACTS OF GIGABIT ETHERNET | 3 DAYS   | NW39          |
| NW31 | TOKEN RING IMPLEMENTATION OVERVIEW  | 4 DAYS   | NW06          |

## ● TCP/IP

| CODE | NAME                                | DURATION | Prerequisites |
|------|-------------------------------------|----------|---------------|
| NW14 | TCP/IP OVERVIEW                     | 2 DAYS   | N/A           |
| NW44 | TCP/IP NETWORK DESIGN               | 6 DAYS   | NW48          |
| NW48 | TCP/IP ARCHITECTURE                 | 4 DAYS   | NW14          |
| CB69 | TCP/IP FOR OS/390<br>IMPLEMENTATION | 5 DAYS   | NW14          |
| NW79 | TCP/IP OS/390 DIAGNOSIS DEBUG.      | 5 DAYS   | CB69          |

## ● SNA Sub Area

| CODE | NAME                                                        | DURATION | Prerequisites |
|------|-------------------------------------------------------------|----------|---------------|
| NW10 | UNDERSTAND SNA/APPN<br>ARCHITECTURE                         | 7 DAYS   | N/A           |
| CB12 | SNA SUBAREA VTAM/NCP<br>IMPLEMENTATION                      | 5 DAYS   | NW10          |
| CB31 | SNA NETWORK<br>INTERCONNECTION PLANNING &<br>IMPLEMENTATION | 5 DAYS   | CB12          |
| CB17 | SNA NETWORK PERFORMANCE &<br>TUNNING                        | 5 DAYS   | CB12          |

## ● Network Security

| CODE | NAME                                        | DURATION | Prerequisites |
|------|---------------------------------------------|----------|---------------|
| IN29 | INTERNET SECURITY & FIREWALL<br>PLANNING    | 3 DAYS   | NW48          |
| IN34 | IBM SECUREWAY FIREWALL<br>V4 FOR WINDOWS NT | 4 DAYS   | IN29          |

## SAN/NAS and Storage

**Make the most of your storage.**

Choose from our range of storage product courses.

### ● Storage Training

| CODE | NAME                                                   | DURATION | Prerequisites |
|------|--------------------------------------------------------|----------|---------------|
| SN70 | Introduction to Storage Networking                     | 2 DAYS   | N/A           |
| SN71 | Planning and Implementing a Storage Area Network (SAN) | 3 DAYS   | SN70          |

# Application Development

**Get the skills you need to help shape the world of e-business.**

Application Development (AD) technical training offerings provide the range of skills that application developers require to effectively build, deploy and maintain e-business applications. Learners of varying skill levels, requiring different avenues of training will find the knowledge they need.

## ● **Basic Programming and Object Oriented**

| CODE  | NAME                                                           | DURATION | Prerequisites |
|-------|----------------------------------------------------------------|----------|---------------|
| AD10  | PROGRAMMING FUNDAMENTALS                                       | 3 DAYS   | N/A           |
| WD150 | Introduction to Object-Oriented Programming with Java Examples | 3 DAYS   | PLC           |
| RD601 | Mastering Object-Oriented Analysis and Design with UML 2.0     | 4 DAYS   | WD150         |
| HTML  | HTML FUNDAMENTALS                                              | 3 DAYS   | IP01          |
| 1AHA  | ADVANCED HTML                                                  | 2 DAYS   | HTML          |

## ● **Java Programming**

| CODE  | NAME                               | DURATION | Prerequisites |
|-------|------------------------------------|----------|---------------|
| WD154 | Java SE 6 Programming Fundamentals | 5 DAYS   | WD150         |
| WD371 | Java EE 5 Development with Eclipse | 5 DAYS   | WD154         |

● **XML & Web Service**

| CODE  | NAME                                                             | DURATION | Prerequisites |
|-------|------------------------------------------------------------------|----------|---------------|
| XM30  | INTRODUCTION TO XML & RELATED TECHNOLOGIES                       | 3 DAYS   | JA15          |
| WD503 | Technical Introduction to Web Services                           | 1 Day    | WD503         |
| WD506 | Web Services Development for IBM Websphere Application Server V7 | 5 DAYS   | XM28          |

## **WebSphere**

Conquer the complexities of business integration on our WebSphere Business Integration, Web Sphere MQ, Web Sphere MQ Integrator, and Web Sphere MQ Workflow courses.

### ● **WebSphere Studio Application Developer**

| CODE  | NAME                                                                           | DURATION | Prerequisites |
|-------|--------------------------------------------------------------------------------|----------|---------------|
| RD795 | Mastering JSF Development with Rational Application Developer V7               | 4 DAYS   | WD154         |
| RD810 | Mastering Servlet and JSP Development with Rational Application Developer v7.5 | 5 DAYS   | WD154         |
| RD815 | Mastering Web Application Development with Rational Application Developer V7.5 | 5 DAYS   | WD154         |
| RD352 | Developing EJB 3 Applications with Rational Application Developer V7.5         | 5 DAYS   | WD154         |

### ● **WebSphere Application Server Administration**

| CODE  | NAME                                                         | DURATION | Prerequisites                |
|-------|--------------------------------------------------------------|----------|------------------------------|
| WA361 | WebSphere Application Server V6.1 Administration on Windows  | 4 DAYS   | WD154 & Windows Server Admin |
| WA761 | WebSphere Application Server V6.1 Advanced Administration    | 3 DAYS   | WA361                        |
| WA571 | IBM WebSphere Application Server V6.1 Problem Determination  | 4 DAYS   | WA361 & WA761                |
| WA370 | IBM Websphere Application Server V7 Administration           | 5 DAYS   | WD154 & Windows Server Admin |
| WA380 | Administration of WebSphere Application Server V8 on Windows | 5 DAYS   | WD154 & Windows Server Admin |
| WA580 | Administration of WebSphere Application Server V8 on Linux   | 5 DAYS   | WD154 & Windows Server Admin |



## **Websphere Portal**

### ● **IBM Websphere Portal Development**

| CODE  | NAME                                                            | DURATION | Prerequisites |
|-------|-----------------------------------------------------------------|----------|---------------|
| WPL51 | Developing Applications for IBM Websphere Portal V7             | 4 DAYS   | RD810         |
| WP611 | IBM WebSphere Portal V6.1 Application Development 1             | 3 DAYS   | RD810         |
| WP621 | IBM WebSphere Portal V6.1 Application Development 2             | 2 DAYS   | RD810,WP611   |
| WP416 | IBM WebSphere Portlet Factory V6.0.1: Developer Fundamentals    | 3 DAYS   | RD810         |
| WP516 | IBM WebSphere Portlet Factory V6.0.1: Advanced Developer Topics | 1 DAY    | WP416         |

### ● **IBM Websphere Portal Administration**

| CODE  | NAME                                                                   | DURATION | Prerequisites |
|-------|------------------------------------------------------------------------|----------|---------------|
| WPL82 | Essential IBM Websphere Portal V7 Administration Skills for Developers | 3 DAYS   | WA370         |
| WPL81 | IBM Websphere Portal V7 Administration Installation and Configuration  | 5 DAYS   | WPL82         |
| WPV71 | IBM WebSphere Portal 6.1 Administration 1                              | 3 DAYS   | WA361         |
| WPV72 | IBM WebSphere Portal 6.1 Administration 2                              | 2 DAYS   | WPV71         |

## **Websphere MQ and Message Broker**

### ● **Websphere MQ and Message Broker Family**

| CODE  | NAME                                                             | DURATION | Prerequisites        |
|-------|------------------------------------------------------------------|----------|----------------------|
| WM100 | Technical Introduction to Websphere MQ                           | 1 DAY    | Good Computer Skills |
| WM151 | IBM WebSphere MQ V7 System Administration (Windows)              | 3 DAYS   | WM100                |
| WM210 | IBM WebSphere MQ V7 Advanced System Administration               | 3 DAYS   | WM151                |
| WM501 | IBM WebSphere MQ V7 Application Development                      | 3 DAYS   | WD154<br>WM100       |
| WM642 | IBM WebSphere Message Broker V6.1 System Administration Workshop | 4 DAYS   | WA370                |
| VM662 | BM WebSphere Message Broker V6.1 Developer Workshop              | 5 DAYS   | WD154                |
| WM663 | IBM WebSphere Message Broker V7.0 Developer Workshop             | 5 DAYS   | WD154                |
| WM643 | IBM WebSphere Message Broker V7.0 System Administration Workshop | 4 DAYS   | WA370                |

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## ***Database (DB2)***

### ● ***Database Basic courses***

| CODE | NAME                       | DURATION | Prerequisites |
|------|----------------------------|----------|---------------|
| CF03 | DB2 FAMILY FUNDAMENTALS    | 3 DAYS   | N/A           |
| CF18 | RELATIONAL DATABASE DESIGN | 5 DAYS   | N/A           |
| CF12 | DB2 SQL WORKSHOP           | 3 DAYS   | CF03          |

### ● ***DB2 UDB for OS/390: Application Programmer & Design***

| CODE | NAME                                             | DURATION | Prerequisites |
|------|--------------------------------------------------|----------|---------------|
| CF13 | DB2 SQL WORKSHOP FOR EXPERIENCED USERS           | 4 DAYS   | CF12          |
| CF82 | DB2 UDB APPLICATION PROGRAMMING W/S              | 5 DAYS   | CF13          |
| CF96 | DB2 FOR OS/390 APPLICATION PERFORMANCE & TUNNING | 6 DAYS   | CF82          |

### ● ***DB2 UDB for OS/390: Database Administrator***

| CODE | NAME                                           | DURATION | Prerequisites |
|------|------------------------------------------------|----------|---------------|
| CF83 | DB2 UDB FOR OS/390 DATABASE ADMINISTRATION     | 6 DAYS   | CF12          |
| CF84 | DB2 UDB FOR OS/390 DB ADMIN. ADDITIONAL TOPICS | 6 DAYS   | CF12          |
| CF89 | APPLICATION DATA RECOVERY                      | 4 DAYS   | CF84          |

Recommended Certification Tests:

Test 516: Solution Expert: DB2 UDB DB Administration for OS/390

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### ● **DB2 UDB for OS/390: System Administrator**

| CODE | NAME                                                    | DURATION | Prerequisites |
|------|---------------------------------------------------------|----------|---------------|
| CF85 | DB2 UDB FOR OS/390<br>SYSTEM ADMINISTRATION             | 6 DAYS   | CF83          |
| CF91 | DB2 UDB FOR OS/390<br>SYSTEM / DISASTER<br>RECOVERY W/S | 5 DAYS   | CF85          |

### ● **DB2 UDB Application Programming**

| CODE | NAME                                | DURATION | Prerequisites |
|------|-------------------------------------|----------|---------------|
| CF10 | DB2 UDB PROGRAMMING<br>FUNDAMENTALS | 3 DAYS   | CF03          |
| CF11 | DB2 UDB ADVANCED<br>PROGRAMMING     | 4 DAYS   | CF10          |

### ● **DB2 UDB Database Administration**

| CODE | NAME                           | DURATION | Prerequisites |
|------|--------------------------------|----------|---------------|
| CF20 | DB2 UDB ADMIN. FOR<br>LINUX    | 6 DAYS   | CF12          |
| CF21 | DB2 UDB ADMIN. FOR UNIX        | 6 DAYS   | CF12          |
| CF23 | DB2 UDB ADMIN. FOR<br>WIND- NT | 6 DAYS   | CF12          |

### ● **DB2 OLAP SERVER**

| CODE | NAME                                             | DURATION | Prerequisites                  |
|------|--------------------------------------------------|----------|--------------------------------|
| DW60 | DB2 OLAP SERVER: UP &<br>RUNNING                 | 5 DAYS   | SQL &<br>Database<br>Knowledge |
| DW61 | DB2 OLAP SERVER: ADMIN.<br>& PERFORMANCE TUNNING | 5 DAYS   | DW60                           |

## Lotus

Feel the Domino effect - get Lotus training, quality product, quality courses

Lotus software has a rich heritage of fundamentally changing how people work together, by dissolving boundaries and enabling collaboration. IBM Training offers Lotus courses covering the Lotus Domino family of products, Notes, and Sometime, including Domino Application development for collaborative and Web applications.

### Lotus notes & Domino 8.5 Certification application and System development:

#### ● System Administration for Lotus Domino 8.5

| CODE  | NAME                                                              | DURATION | Prerequisites                    |
|-------|-------------------------------------------------------------------|----------|----------------------------------|
| D8L75 | IBM Lotus Domino 8.5 System Administration Operating Fundamentals | 1 Day    | a network administrator          |
| D8L76 | Building the IBM Lotus Domino 8.5 Infrastructure                  | 2 Days   | D8L75                            |
| D8L77 | Managing IBM Lotus Domino 8.5 Servers and Users                   | 3 Days   | D8L75 , D8L76                    |
| D8730 | Exploring New Features in IBM Lotus Domino 8.5 Administration     | 1 Day    | Lotus Notes Administrator V. 8.0 |
| D8P89 | IBM Lotus Domino 8.5 System Administration Bootcamp               | 6 Days   | a network administrator          |

#### ● Lotus Domino 8.5 Developer

| CODE  | NAME                                                                      | DURATION | Prerequisites      |
|-------|---------------------------------------------------------------------------|----------|--------------------|
| D8L51 | Fundamentals of IBM Lotus Domino 8.5 Application Development              | 5 Days   | Lotus Notes client |
| D8L53 | Developing IBM Lotus Domino 8.5.2 Applications: Intermediate XPage Design | 3 Days   | D8L51              |
| D8W51 | IBM Lotus Notes Domino 8.5 : Building Collaborative Applications Workshop | 3 Days   | D8L51              |
| D8L55 | Introduction to IBM Lotus Domino 8.5 Xpages                               | 2 Days   | D8L51              |

### ● **Lotus Domino Designer 8.5**

| CODE  | NAME                                                     | DURATION | Prerequisites      |
|-------|----------------------------------------------------------|----------|--------------------|
| D8C52 | IBM Lotus Domino Designer 8.5: Dojo Applications         | 1 Day    | Lotus Notes client |
| D8C55 | Building XPage Applications in IBM Domino Designer 8.5.1 | 4 Days   | D8C52              |

### ● **Lotus Sametime 8.5**

| CODE  | NAME                                             | DURATION | Prerequisites |
|-------|--------------------------------------------------|----------|---------------|
| STL85 | Deploying and Administering Lotus Sametime 8.5.1 | 2 DAYS   | ST850         |

## **Lotus notes & Domino 8 Certification application and System development:**

### ● **System Administration for Lotus Domino 8.0**

| CODE  | NAME                                                            | DURATION | Prerequisites           |
|-------|-----------------------------------------------------------------|----------|-------------------------|
| D8750 | IBM Lotus Domino 8 System Administration Operating Fundamentals | 1 DAY    | a network administrator |
| D8760 | Building the IBM Lotus Domino 8 Infrastructure                  | 2 DAYS   | D8750                   |
| D8770 | Managing IBM Lotus Domino 8 Servers and Users                   | 3 DAYS   | D8770                   |

### ● **Lotus Domino 8 Developer**

| CODE  | NAME                                                            | DURATION | Prerequisites      |
|-------|-----------------------------------------------------------------|----------|--------------------|
| D8510 | Fundamentals of IBM Lotus Domino 8 Application Development      | 4 DAYS   | Lotus Notes client |
| D8530 | Developing IBM Lotus Domino 8 Applications: Intermediate Skills | 3 DAYS   | D8520              |

### ● **Lotus Domino Designer 8**

| CODE  | NAME                                                       | DURATION | Prerequisites  |
|-------|------------------------------------------------------------|----------|----------------|
| D8420 | Exploring New Features in IBM Lotus Domino Designer 8      | 1 DAY    | Lotus Domino 7 |
| D8520 | Building Web Applications with IBM Lotus Domino Designer 8 | 2 DAYS   | D8420          |

### ● **Lotus Sametime 8**

| CODE  | NAME                                                | DURATION | Prerequisites       |
|-------|-----------------------------------------------------|----------|---------------------|
| ST850 | Implementing an IBM Lotus Sametime 8 Infrastructure | 1 DAY    | D8750 – D8760-D8770 |

## TIVOLI Courses

### ● IBM Tivoli Storage Manager

| CODE  | NAME                                                                    | DURATION | Prerequisites           |
|-------|-------------------------------------------------------------------------|----------|-------------------------|
| TS611 | IBM Tivoli Storage Manager 6.2 Implementation and Administration        | 5 DAYS   | Networking Fundamentals |
| TS621 | IBM Tivoli Storage Manager 6.2 Advanced Administration                  | 5 DAYS   | TS620                   |
| TS103 | IBM Tivoli Storage Productivity Center 4.2 Administration and Operation | 5 DAYS   | SAN Knowledge           |

### ● IBM Tivoli Maximo Assets

| CODE  | NAME                                                                    | DURATION | Prerequisites           |
|-------|-------------------------------------------------------------------------|----------|-------------------------|
| TR571 | IBM Maximo Asset Management 7.5 Fundamentals                            | 4 DAYS   | Networking Fundamentals |
| TR631 | IBM Maximo Asset Management 7.5 Work Management                         | 3 DAYS   | TR571                   |
| TR581 | IBM Maximo Asset Management 7.1.1.5 Implementation                      | 5 DAYS   | TR571                   |
| TR711 | Tivoli's Process Automation Engine 7.5 Fundamentals                     | 5 DAYS   | N/A                     |
| TR223 | Tivoli Process Automation Engine 7.5 Workflow Design and Implementation | 3 DAYS   | N/A                     |

### ● IBM Tivoli Network Manager

| CODE  | NAME                                                          | DURATION | Prerequisites           |
|-------|---------------------------------------------------------------|----------|-------------------------|
| 8N323 | IBM Tivoli Network Manager 3.9 Operation and Administration   | 5 DAYS   | Networking Fundamentals |
| TN013 | IBM Tivoli Netcool/OMNIBus 7.3 User                           | 2 DAYS   | Networking Fundamentals |
| TN023 | IBM Tivoli Netcool/OMNIBus 7.3 Installation and Configuration | 3 DAYS   | TN013                   |
| TN033 | IBM Tivoli Netcool/OMNIBus 7.3 Administration and Maintenance | 4 DAYS   | TN013 –TN023            |

● **IBM Tivoli Service Availability and Performance Management :**

| CODE  | NAME                                                  | DURATION | Prerequisites           |
|-------|-------------------------------------------------------|----------|-------------------------|
| TM021 | IBM Tivoli Monitoring Fundamentals                    | 3 DAYS   | Networking Fundamentals |
| TV353 | IBM Tivoli Monitoring 6.2.2 for Implementers          | 3 DAYS   | TM021                   |
| TM061 | IBM Tivoli Monitoring Advanced Administration         | 2 DAYS   | TM021                   |
| TR611 | IBM Tivoli Service Request Manager 7.2 Fundamentals   | 3 DAYS   | N/A                     |
| TR610 | IBM Tivoli Service Request Manager 7.1 Fundamentals   | 3 DAYS   | TS620                   |
| TR620 | IBM Tivoli Service Request Manager 7.1 Implementation | 5 DAYS   | TR610                   |

## Cognos BI Courses

| CODE  | NAME                                                                       | Duration | Prerequisites |
|-------|----------------------------------------------------------------------------|----------|---------------|
| B2470 | Essentials for IBM Cognos 8 BI (V8.4)                                      | 5 Days   | N/A           |
| B2455 | IBM Cognos 8 BI Administration (V8.4)                                      | 3 Days   | B2470         |
| B2451 | IBM Cognos 8 BI Analysis Studio: Analyze Data (V8.4)                       | 1 Day    | B2470         |
| B2452 | IBM Cognos 8 BI Framework Manager: Design Metadata Models                  | 5 Days   | DB knowledge  |
| B2482 | IBM Cognos 8 BI Transformer: Design OLAP Models (v8.4)                     | 4 Days   | B2470         |
| B2457 | IBM Cognos 8 BI Metrics Manager: Design Scorecards (v8.4)                  | 3 Days   | B2470         |
| B2458 | IBM Cognos 8 BI Report Studio: Author Professional Reports - Fundamentals  | 3 Days   | B2452         |
| B2459 | IBM Cognos 8 BI Report Studio: Author Professional Reports Advanced (V8.4) | 2 Days   | B2458         |
| B5108 | IBM Cognos BI Overview (V10.1)                                             | 1 Day    | N/A           |
| B5170 | Essentials for IBM Cognos BI (V10.1)                                       | 5 Days   | B5108         |
| B5155 | IBM Cognos BI Administration (V10.1)                                       | 3 Days   | B5170         |
| B5158 | IBM Cognos Report Studio: Author Professional Reports Fundamentals (V10.1) | 3 Days   | B5170         |
| B5159 | IBM Cognos Report Studio: Author Professional Reports Advanced (V10.1)     | 2 Days   | B5158         |
| B5152 | IBM Cognos Framework Manager: Design Metadata Models (V10.1)               | 5 Days   | B5170         |
| B5151 | IBM Cognos BI Analysis Studio: Analyze Data (V10.1)                        | 1 Day    | B5170         |



## SAP Courses

| CODE | NAME                                                    | Duration | Prerequisites       |
|------|---------------------------------------------------------|----------|---------------------|
| S01  | SAP Overview                                            | 3 Days   | N/A                 |
| SHC  | SAP ERP HCM Overview                                    | 3 Days   | SAP Overview        |
| SHC2 | Business Processes in HCM                               | 5 Days   | SAP Overview        |
| SCM  | SAP SCM Solution Overview                               | 3 Days   | SAP Overview        |
| BPP  | Business process In planning                            | 2 Days   | SAP Overview        |
| PP   | Production Planning                                     | 5 Days   | SAP Overview        |
| PM   | Planning/Manufacturing                                  | 10 Days  | SAP Overview        |
| FI   | Business Process in Financial Accounting                | 5 Days   | SAP Overview        |
| CO   | Business Process in Management Accounting & Controlling | 5 Days   | SAP Overview        |
| MM   | SAP Materials Management                                | 10 Days  | SAP Overview        |
| SD   | Sales and Distributions                                 | 10 Days  | SAP Overview        |
| ABAP | SAP ABAP                                                | 5 Days   | Programming C, JAVA |
| BAS  | SAP BASIS                                               | 5 Days   | Networking Admin    |



● **Database and Grids:**

| COURSE NAME                                                    | DAYS | DURATION |
|----------------------------------------------------------------|------|----------|
| Oracle Database 10g: Introduction to SQL                       | 5    | 40 Hrs   |
| Oracle Database 10g: Program with PL/SQL                       | 5    | 40 Hrs   |
| Oracle Database 10g Administration Workshop I Release 2        | 5    | 40 Hrs   |
| Oracle Database 10g: Administration Workshop II Release 2      | 5    | 40 Hrs   |
| Oracle Reports Developer 10g: Build Reports                    | 5    | 40 Hrs   |
| Oracle Database 10g: SQL Fundamentals I                        | 3    | 24 Hrs   |
| Oracle Database 10g: SQL Fundamentals II                       | 2    | 16 Hrs   |
| Oracle Forms Developer 10g: Build Internet Applications        | 5    | 40 Hrs   |
| Oracle Forms Developer 10g: Move to the Web                    | 2    | 16 Hrs   |
| Oracle Database 10g: Backup and Recovery                       | 3    | 24 Hrs   |
| Oracle Database 10g: Security Release 2                        | 4    | 32 Hrs   |
| Oracle Database 10g: Real Application Clusters                 | 5    | 40 Hrs   |
| Oracle Enterprise Manager 10g Grid Control Release 2           | 5    | 40 Hrs   |
| Oracle Database 10g: Data Guard Administration Release 2       | 3    | 24 Hrs   |
| Oracle Database 10g: RAC for Administrators Release 2          | 5    | 40 Hrs   |
| Oracle Database 10g: New Features for Administrators Release 2 | 5    | 40 Hrs   |
| Oracle Database 10g: Performance Tuning                        | 4    | 32 Hrs   |
| Oracle 10g: Data Warehousing Fundamentals                      | 3    | 24 Hrs   |

● **Oracle Forms Developer:**

| NAME                                                     | DAYS   | DURATION |
|----------------------------------------------------------|--------|----------|
| Oracle Data Base 10g: Introduction to SQL                | 5 DAYS | 40 Hrs   |
| Oracle 10g: XML Fundamentals                             | 3 DAYS | 24 Hrs   |
| Oracle Database 10g: SQL Tuning                          | 3 DAYS | 24 Hrs   |
| Oracle Data Base 10g: PL/SQL Fundamentals                | 2 DAYS | 16 Hrs   |
| Oracle Database 10g: Program with PL/SQL                 | 5 DAYS | 40 Hrs   |
| Oracle Database 10g: Develop PL/SQL Program Units        | 3 DAYS | 24 Hrs   |
| Oracle Database 10g: Advanced PL/SQL (Development Tools) | 2 DAYS | 16 Hrs   |

● **Oracle Reports Developer :**

| NAME                                         | DAYS   | DURATION |
|----------------------------------------------|--------|----------|
| Oracle Database 10g: SQL Basics              | 4 DAYS | 32 Hrs   |
| Oracle Reports Developer 10g: Build Reports  | 5 DAYS | 40 Hrs   |
| Oracle Reports Developer 10g Move to the Web | 2 DAYS | 16 Hrs   |

● **Oracle Forms Developer:**

| COURSE NAME                                             | DAYS | DURATION |
|---------------------------------------------------------|------|----------|
| Oracle Database 10g: Introduction to SQL                | 5    | 40 Hr    |
| Oracle Database 10g: Program with PL/SQL                | 5    | 40 Hr    |
| Oracle Forms Developer 10g: Build Internet Applications | 5    | 40 Hr    |
| Oracle Database 10g: SQL Fundamentals I                 | 3    | 24 Hrs   |
| Oracle Database 10g: SQL Fundamentals II                | 2    | 16Hrs    |
| Oracle Reports Developer 10g: Build Reports             | 5    | 40 Hr    |

● **Oracle BI Discoverer:**

| Oracle BI Discoverer 10g                                        |      |          |      |      |
|-----------------------------------------------------------------|------|----------|------|------|
| COURSE NAME                                                     | DAYS | DURATION | DATE | TIME |
| Oracle BI Discoverer Plus 10g: Analyze Relational and OLAP Data | 2    | 16 Hr    | N/A  | N/A  |
| Oracle BI Discoverer Administrator 10g: Develop an EUL          | 3    | 24 Hr    | N/A  | N/A  |

● **Oracle Java/J2EE Developer-Java Developer:**

| Java /J2EE                                            |     |          |      |      |
|-------------------------------------------------------|-----|----------|------|------|
| COURSE NAME                                           | DAY | DURATION | DATE | TIME |
| Oracle AS 10g R3: Java Programming                    | 5   | 40 Hr    | N/A  |      |
| Oracle AS 10g R3: Build J2EE Applications I           | 5   | 40 Hr    | N/A  |      |
| Oracle AS 10g R3: Oracle ADF for Forms/4GL Developers | 4   | 32 Hrs   | N/A  |      |

● **Database and Grids 11G:**

| COURSE NAME                                                        | DAYS | DURATI<br>ON |
|--------------------------------------------------------------------|------|--------------|
| Oracle Database 11g: Introduction to SQL                           | 5    | 40 Hr        |
| Oracle Database 11g: Program with PL/SQL                           | 5    | 40 Hr        |
| Oracle Database 11g: PL/SQL Fundamentals                           | 2    | 16 Hrs       |
| Oracle Database 11g: Administration Workshop I Release 2           | 5    | 40 Hr        |
| Oracle Database 11g: Administration Workshop II Release 2          | 5    | 40 Hr        |
| Oracle Database 11g: Performance Tuning                            | 5    | 40 Hr        |
| Oracle Database 11g: New Features for Administrators               | 5    | 40 Hr        |
| Oracle Database 11g: RAC Administration                            | 5    | 40 Hr        |
| Oracle Database 11g: Data Guard Administration                     | 3    | 24 Hrs       |
| Oracle Database 11g: New Features for Data Guard Seminar Release 2 | 1    | 8 Hrs        |
| Oracle Database 11g: Data Warehousing Fundamentals                 | 3    | 24 Hrs       |

## ● R12 Courses

| R12 Financial Courses                                            |     |          |      |      |
|------------------------------------------------------------------|-----|----------|------|------|
| COURSE NAME                                                      | DAY | DURATION | DATE | TIME |
| <b>R12 Oracle E-Business Suite Essentials for Implementers</b>   | 3   | 24 Hrs   | N/A  | N/A  |
| <b>R12 Oracle Financial Applications Overview</b>                | 5   | 40 Hrs   | N/A  | N/A  |
| <b>R12 Oracle General Ledger Management Fundamentals</b>         | 5   | 40 Hrs   | N/A  | N/A  |
| <b>R12 Oracle Subledger Accounting Fundamentals</b>              | 2   | 16 Hrs   | N/A  |      |
| <b>R12 Oracle Payables Management Fundamentals</b>               | 4   | 32 Hrs   | N/A  | N/A  |
| <b>R12 Oracle Receivables Management Fundamentals</b>            | 4   | 32 Hrs   | N/A  | N/A  |
| <b>R12 Oracle Cash Management Fundamentals</b>                   | 2   | 16 Hrs   | N/A  |      |
| <b>R12 Oracle Asset Management Fundamentals</b>                  | 4   | 32 Hrs   | N/A  |      |
| <b>R12 Oracle Applications System Administrator Fundamentals</b> | 5   | 40 Hrs   | N/A  |      |
| <b>R12 Oracle Financials New Features Fundamentals</b>           | 5   | 40 Hrs   | N/A  | N/A  |
| <b>R12 Oracle E-Business Tax Fundamentals</b>                    | 3   | 24 Hrs   | N/A  |      |
| <b>R12 Implement Oracle Workflow</b>                             | 5   | 40 Hr    | N/A  |      |

| Human Resources R12 Courses                                     |     |          |      |      |
|-----------------------------------------------------------------|-----|----------|------|------|
| COURSE NAME                                                     | DAY | DURATION | DATE | TIME |
| R12 Oracle E-Business Suite Essentials for Implementers         | 3   | 24 Hrs   | N/A  | N/A  |
| R12 Oracle HRMS Work Structures Fundamentals                    | 2   | 16 Hrs   | N/A  |      |
| R12 Oracle HRMS People Management Fundamentals                  | 2   | 16 Hrs   | N/A  |      |
| R12 Oracle HRMS Implement and Use Fast Formula                  | 2   | 16 Hrs   | N/A  |      |
| R12 Payroll Fundamentals: Configuration (Global)                | 2   | 16 Hrs   | N/A  | N/A  |
| R12 Oracle Payroll Fundamentals: Earnings and Deductions (UK)   | 2   | 16 Hrs   | N/A  | N/A  |
| R12 Oracle HRMS Self Service Fundamentals                       | 3   | 24 Hrs   | N/A  |      |
| R12 Oracle HRMS Learning Management Fundamentals                | 3   | 24 Hrs   | N/A  |      |
| R12 Oracle HRMS Total Compensation Foundations                  | 2   | 16 Hrs   | N/A  | N/A  |
| R12 HRMS Total Compensation Foundations - RWC                   | 2   | 16 Hrs   | N/A  |      |
| R12 Oracle HRMS Compensation Workbench and Salary Configuration | 4   | 32 Hrs   | N/A  | N/A  |
| R12 Oracle HRMS System Administration Fundamentals              | 3   | 24 Hrs   | N/A  | N/A  |
| R12 Implement Oracle Workflow                                   | 5   | 40 Hr    | N/A  |      |

| R12 Projects Courses                                    |     |          |      |      |
|---------------------------------------------------------|-----|----------|------|------|
| COURSE NAME                                             | DAY | DURATION | DATE | TIME |
| R12 Oracle E-Business Suite Essentials for Implementers | 3   | 24 Hr    |      | N/A  |
| R12 Oracle E-Business Tax Fundamentals                  | 3   | 24 Hrs   |      | N/A  |
| R12 Project Foundation Fundamentals                     | 3   | 16 Hr    |      | N/A  |
| R12 Project Costing Fundamentals                        | 4   | 32 Hrs   |      | N/A  |
| R12 Project Billing Fundamentals                        | 2   | 16 Hr    |      | N/A  |
| R12 Project Management Fundamentals                     | 4   | 32 Hrs   |      | N/A  |
| R12 Oracle Order Management Fundamentals                | 4   | 32 Hrs   |      | N/A  |
| R12 Implement Oracle Workflow                           | 5   | 40 Hr    |      | N/A  |

| R12 Supply Chain Courses                                |     |          |      |      |
|---------------------------------------------------------|-----|----------|------|------|
| COURSE NAME                                             | DAY | DURATION | DATE | TIME |
| R12 Oracle E-Business Suite Essentials for Implementers | 3   | 24 Hr    |      | N/A  |
| R12 Oracle Inventory Management Fundamentals            | 5   | 40 Hr    |      | N/A  |
| R12 Oracle Financials Functional Foundation             | 5   | 40 Hr    |      | N/A  |
| R12 Oracle Purchasing Fundamentals                      | 5   | 40 Hr    |      | N/A  |
| R12 Oracle Order Management Fundamentals                | 4   | 32 Hrs   |      | N/A  |
| R12 Implement Oracle Workflow                           | 5   | 40 Hr    |      | N/A  |





| NAME                              | DURATION | Prerequisites   | Date | Time |
|-----------------------------------|----------|-----------------|------|------|
| <b>Microsoft Windows</b>          |          |                 |      |      |
| WINDOWS LEVEL 1                   | 6 Hrs    | N/A             | N/A  | N/A  |
| WINDOWS LEVEL 2                   | 6 Hrs    | WIN XP1         | N/A  | N/A  |
| <b>Microsoft Office 2003/2007</b> |          |                 |      |      |
| MS WORD CORE                      | 12 Hrs   | N/A             | N/A  | N/A  |
| MS WORD ADVANCED                  | 12 Hrs   | WORD CORE       | N/A  | N/A  |
| MS EXCEL CORE                     | 12 Hrs   | N/A             | N/A  | N/A  |
| MS EXCEL LEVEL 2                  | 18 Hrs   | EXCEL CORE      | N/A  | N/A  |
| MS EXCEL LEVEL 3                  | 18 Hrs   | EXCEL 2         | N/A  | N/A  |
| MS ACCESS CORE                    | 36 Hrs   | N/A             | N/A  | N/A  |
| MS ACCESS LEVEL 2                 | 24 Hrs   | ACCESS CORE     | N/A  | N/A  |
| MS POWERPOINT                     | 15 Hrs   | N/A             | N/A  | N/A  |
| MS OUTLOOK                        | 15 Hrs   | N/A             | N/A  | N/A  |
| MS PROJECT CORE                   | 24 Hrs   | N/A             | N/A  | N/A  |
| MS PROJECT LEVEL 2                | 24 Hrs   | MS PROJECT CORE | N/A  | N/A  |

# Jupiter 2000 Specialized Tracks

| NAME                                                 | DURATION | DATE | Time |
|------------------------------------------------------|----------|------|------|
| Super User 2003/2007                                 |          |      |      |
| MS Windows XP                                        | 66 Hrs   | N/A  | N/A  |
| MS Word                                              |          |      |      |
| MS Excel                                             |          |      |      |
| MS PowerPoint                                        |          |      |      |
| MS Outlook                                           |          |      |      |
| WEB Design                                           |          |      |      |
| HTML                                                 | 76 Hrs   | N/A  | N/A  |
| PhotoShop CS3                                        |          |      |      |
| Flash CS3                                            |          |      |      |
| Dream Weaver CS3                                     |          |      |      |
| Final Project                                        |          |      |      |
| WEB Development (Visual Studio 2005)                 |          |      |      |
| HTML                                                 | 90 Hrs   | N/A  | N/A  |
| JavaScript                                           |          |      |      |
| Implementing SQL 2005 Databases                      |          |      |      |
| .Net Framework 2.0 / Visual Studio 2005              |          |      |      |
| Introduction to Programming (C# or Visual Basic).Net |          |      |      |

|                                                       |        |     |     |
|-------------------------------------------------------|--------|-----|-----|
| Core WEB Applications Using Visual Studio 2005        |        |     |     |
| Final Project                                         |        |     |     |
| <b>Accelerated A+ Hardware &amp; OS Courses (A+ )</b> |        |     |     |
| A+ Hardware Core                                      | 30 Hrs | N/A | N/A |
| A+ Operating System                                   | 30 Hrs | N/A | N/A |
| <b>Network + (N+)</b>                                 |        |     |     |
| Network +                                             | 30 Hrs | N/A | N/A |
| <b>Cisco Certified Network Associates [CCNA]</b>      |        |     |     |
| CCNA                                                  | 80 Hrs | N/A | N/A |
| <b>ICDL</b>                                           |        |     |     |
| Module 1 - Basic Concepts of I.T                      | 60 Hrs | N/A | N/A |
| Module 2 - Using the Computer & Managing Files        |        |     |     |
| Module 3 - Word Processing                            |        |     |     |
| Module 4 - Spreadsheets                               |        |     |     |
| Module 5 - Database                                   |        |     |     |
| Module 6 - Presentation                               |        |     |     |
| Module 7 - Internet                                   |        |     |     |

# MCITP: Microsoft Certified IT *Professional*

## Certification Tracks

The specific tracks described in this document will lead to the following Microsoft Certifications:

- \_ **MCITP: Server Administrator on Windows Server 2008**
- \_ **MCITP: Database Administrator 2008**
- \_ **MCITP: Enterprise Messaging Administrator on Exchange 2007**

## Certifications Earned

The certifications earned during each certification track are:

### \_ **MCITP: Server Administrator on Windows Server 2008**

- o MCTS : Windows Server 2008 Active Directory, Configuration (exam 70-640)
- o MCTS : Windows Server 2008 Network Infrastructure, Configuring (exam 70-642)
- o MCITP: Server Administrator on Windows Server 2008 (exam 70-646)

### \_ **MCITP: Database Administrator 2008**

- o MCTS : Microsoft SQL Server 2008, Implementation and Maintenance (exam 70-432)
- o MCITP: Database Administrator 2008 (exam 70-450)

### \_ **MCITP: Enterprise Messaging Administrator on Exchange 2010**

- o MCTS : Microsoft Exchange Server 2010, Configuration (exam 70-662)
- o MCITP: Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010 (exams: 70-663)

## MCITP: Server Administrator on Windows Server 2008

### Exam 70-640 Windows Server 2008 Active Directory, Configuration

| COD E | COURSE NAME                                                                                             | DAY | DURAT ION | DATE | TIME |
|-------|---------------------------------------------------------------------------------------------------------|-----|-----------|------|------|
| 6425  | Configuring and Troubleshooting Windows Server 2008 Active Directory Domain Services                    | 5   | 40 Hrs    | N/A  | N/A  |
| 6426  | Configuring and Troubleshooting Identity and Access Solutions with Windows Server 2008 Active Directory | 3   | 24 Hrs    | N/A  | N/A  |

### Exam 70-642 Windows Server 2008 Network Infrastructure, Configuring

| COD E | COURSE NAME                                                           | DAY | DURAT ION | DATE | TIME |
|-------|-----------------------------------------------------------------------|-----|-----------|------|------|
| 6421  | Configuring and troubleshooting a Windows 2008 Network Infrastructure | 5   | 40 Hrs    | N/A  | N/A  |

### Exam 70-646 Server Administrator on Windows Server 2008

| COD E | COURSE NAME                                           | DAY | DURAT ION | DATE | TIME |
|-------|-------------------------------------------------------|-----|-----------|------|------|
| 6430  | Planning and Administering Windows Server 2008 Server | 5   | 40 Hrs    | N/A  | N/A  |

## MCITP: Database Administrator 2008

| Exam 70-432 Microsoft SQL Server 2008, Implementation and Maintenance |                                                           |     |          |      |      |
|-----------------------------------------------------------------------|-----------------------------------------------------------|-----|----------|------|------|
| COURSE CODE                                                           | COURSE NAME                                               | DAY | DURATION | DATE | TIME |
| 6232                                                                  | Microsoft SQL Server 2008, Implementation and Maintenance | 5   | 40 Hrs   | N/A  | N/A  |

| Exam 70-450 Database Administrator 2008 |                                                                                                            |     |          |      |      |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| COURSE CODE                             | COURSE NAME                                                                                                | DAY | DURATION | DATE | TIME |
| 6231                                    | Learning Plan for Designing, Optimizing and Maintaining a Database Server Infrastructure using MS SQL 2008 | 5   | 40 Hrs   | N/A  | N/A  |

| COURSE CODE | COURSE NAME                                                  | DAY | DURATION | DATE | TIME |
|-------------|--------------------------------------------------------------|-----|----------|------|------|
| 2778        | Writing Queries Using Microsoft SQL Server 2008 Transact-SQL | 3   | 24 Hrs   | N/A  | N/A  |

| COURSE CODE | COURSE NAME                                                                                             | DAY | DURATION | DATE | TIME |
|-------------|---------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 50400       | Designing, Optimizing, and Maintaining a Database Administrative Solution for Microsoft SQL Server 2008 | 5   | 40 Hrs   | N/A  | N/A  |

# MCITP: Enterprise Messaging Administrator on Exchange 2010

## Exam 70-662 Microsoft Exchange Server 2010, Configuring

| CODE  | COURSE NAME                                                              | DAY | DURATION | DATE | TIME |
|-------|--------------------------------------------------------------------------|-----|----------|------|------|
| 10135 | Configuring, Managing and Troubleshooting Microsoft Exchange Server 2010 | 5   | 40hrs    | N/A  | N/A  |

| CODE  | COURSE NAME                                             | DAY | DURATION | DATE | TIME |
|-------|---------------------------------------------------------|-----|----------|------|------|
| 10186 | Configuring and Managing Microsoft Exchange Server 2010 | 3   | 20hrs    | N/A  | N/A  |

## Exam 70-663 Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010

| CODE  | COURSE NAME                                                                     | DAY | DURATION | DATE | TIME |
|-------|---------------------------------------------------------------------------------|-----|----------|------|------|
| 10233 | Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010 | 5   | 40hrs    | N/A  | N/A  |
| 10186 | Configuring and Managing Microsoft Exchange Server 2010                         | 3   | 20hrs    | N/A  | N/A  |
| 10197 | Upgrading Core Skills to Microsoft Exchange Server 2010                         | 2   | 12hrs    | N/A  | N/A  |
| 10204 | Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010 | 3   | 20hrs    | N/A  | N/A  |



| Microsoft Windows XP |                                                                           |     |           |      |      |
|----------------------|---------------------------------------------------------------------------|-----|-----------|------|------|
| COD E                | COURSE NAME                                                               | DAY | DURATI ON | DATE | TIME |
| 2272                 | Implementing and Supporting MS Windows XP                                 | 5   | 40 Hrs    | N/A  | N/A  |
| 2261                 | Supporting Users Running the MS Windows XP                                | 4   | 24 Hrs    | N/A  |      |
| 2262                 | Supporting Users Running Applications on a MS Windows XP                  | 3   | 16 Hrs    | N/A  |      |
| 2285                 | Installing, Configuring & Administering Microsoft Windows XP Professional | 3   | 16 Hrs    | N/A  |      |

| Microsoft Windows Vista |                                                                         |     |           |      |      |
|-------------------------|-------------------------------------------------------------------------|-----|-----------|------|------|
| CODE                    | COURSE NAME                                                             | DAY | DURATIO N | DATE | TIME |
| 5105                    | Deploying MS Windows Vista Business Desktops                            | 3   | 24 Hrs    | N/A  |      |
| 5115                    | Installing and Configuring The Windows Vista Operating System           | 3   | 24 Hrs    | N/A  | N/A  |
| 5116                    | Configuring Windows Vista Mobile Computing and Applications             | 2   | 16 Hrs    | N/A  | N/A  |
| 5117                    | Installing, Configuring, Troubleshooting, and Maintaining Windows Vista | 3   | 16 Hrs    | N/A  |      |
| 5118                    | Maintaining and Troubleshooting Windows Vista Computers                 | 3   | 24 Hrs    | N/A  |      |
| 5119                    | Supporting MS Windows Vista Operating System and Applications           | 2   | 16 Hrs    | N/A  |      |



## Microsoft Certified System Administrator 2003 – [MCSA 2003]

### Core Courses

| CODE | COURSE NAME                                                                                                      | DAY | DURATI<br>ON | DATE | TIME |
|------|------------------------------------------------------------------------------------------------------------------|-----|--------------|------|------|
| 2272 | Implementing and Supporting MS Windows XP                                                                        | 5   | 40 Hrs       | N/A  | N/A  |
| 2274 | Managing a Microsoft Windows Server 2003 Environment                                                             | 5   | 40 Hrs       | N/A  | N/A  |
| 2275 | Maintaining a Microsoft Windows Server 2003 Environment                                                          | 3   | 24 Hrs       | N/A  | N/A  |
| 2276 | Implementing a Microsoft Windows Server 2003 Network Infrastructure: Network Hosts                               | 2   | 16 Hrs       | N/A  | N/A  |
| 2277 | Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure: Network Services | 5   | 40 Hrs       | N/A  | N/A  |

### Elective Courses (Select One)

|      |                                                                     |   |        |     |     |
|------|---------------------------------------------------------------------|---|--------|-----|-----|
| 2824 | Microsoft internet security and acceleration server 2004 deployment | 5 | 40 Hrs | N/A | N/A |
| 2400 | Implementing and Managing Microsoft Exchange Server 2003            | 5 | 40 Hrs | N/A | N/A |

## Microsoft Certified System Engineer 2003 – [MCSE 2003]

### Core Courses

| CODE | COURSE NAME                                                                                                      | DAY | DURATION | DATE | TIME |
|------|------------------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 2272 | Implementing and Supporting MS Windows XP                                                                        | 5   | 40 Hrs   | N/A  | N/A  |
| 2274 | Managing a Microsoft Windows Server 2003 Environment                                                             | 5   | 40 Hrs   | N/A  | N/A  |
| 2275 | Maintaining a Microsoft Windows Server 2003 Environment                                                          | 3   | 24 Hrs   | N/A  | N/A  |
| 2276 | Implementing a Microsoft Windows Server 2003 Network Infrastructure: Network Hosts                               | 2   | 16 Hrs   | N/A  | N/A  |
| 2277 | Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure: Network Services | 5   | 40 Hrs   | N/A  | N/A  |
| 2278 | Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure                                  | 5   | 40 Hrs   | N/A  | N/A  |
| 2279 | Planning, Implementing, and Maintaining a Microsoft Windows Server 2003 Active Directory Infrastructure          | 5   | 40 Hrs   | N/A  | N/A  |
| 2830 | Designing Security for Microsoft Networks                                                                        | 3   | 24 Hrs   | N/A  | N/A  |

### Elective Courses (Select One)

|      |                                                                     |   |        |     |     |
|------|---------------------------------------------------------------------|---|--------|-----|-----|
| 2824 | Microsoft internet security and acceleration server 2004 deployment | 5 | 40 Hrs | N/A | N/A |
| 2400 | Implementing and Managing Microsoft Exchange Server 2003            | 5 | 40 Hrs | N/A | N/A |

### Microsoft Internet Security & Acceleration Server 2004

| CODE | COURSE NAME                                                    | DAY | DURATION | DATE | TIME |
|------|----------------------------------------------------------------|-----|----------|------|------|
| 2824 | Implementing MS Internet Security and Acceleration Server 2004 | 5   | 40 Hrs   | N/A  | N/A  |

### Microsoft Exchange 2003

| CODE | COURSE NAME                                                          | DAY | DURATION | DATE | TIME |
|------|----------------------------------------------------------------------|-----|----------|------|------|
| 2400 | Implementing and Managing Microsoft Exchange Server 2003             | 5   | 40 Hrs   | N/A  | N/A  |
| 2008 | Designing and Planning a Microsoft Exchange Server 2003 Organization | 2   | 16 Hrs   | N/A  |      |

### Microsoft Exchange 2007

| CODE | COURSE NAME                                                                     | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------------------------------------|-----|----------|------|------|
| 5047 | Introduction to Installing and Managing MS Exchange Server 2007                 | 3   | 24 Hrs   | N/A  | N/A  |
| 5049 | Managing Messaging Security using Microsoft Exchange Server 2007                | 1   | 8 Hrs    | N/A  | N/A  |
| 5050 | Recovering Messaging Servers and Databases using Microsoft Exchange Server 2007 | 1   | 8 Hrs    | N/A  | N/A  |
| 5051 | Monitoring and Troubleshooting MS Exchange Server 2007                          | 2   | 16 Hrs   | N/A  | N/A  |
| 5053 | Designing a Messaging Infrastructure Using MS Exchange Server 2007              | 3   | 24 Hrs   | N/A  | N/A  |
| 5054 | Designing a High Availability Messaging Solution Using MS Exchange Server 2007  | 2   | 16 Hrs   | N/A  | N/A  |

| Technology Specialist: <b>Windows Vista Configuration</b> |                                                               |     |          |      |      |
|-----------------------------------------------------------|---------------------------------------------------------------|-----|----------|------|------|
| COD E                                                     | COURSE NAME                                                   | DAY | DURATION | DATE | TIME |
| 5115                                                      | Installing and Configuring The Windows Vista Operating System | 3   | 24 Hrs   | N/A  | N/A  |
| 5116                                                      | Configuring Windows Vista Mobile Computing and Applications   | 2   | 16 Hrs   | N/A  | N/A  |

| Technology Specialist: <b>Business Desktop Deployment</b> |                                                                           |     |          |      |  |
|-----------------------------------------------------------|---------------------------------------------------------------------------|-----|----------|------|--|
| COD E                                                     | COURSE NAME                                                               | DAY | DURATION | DATE |  |
| 2285                                                      | Installing, Configuring & Administering Microsoft Windows XP Professional | 2   | 16 Hrs   | N/A  |  |
| 5105                                                      | Deploying MS Windows Vista Business Desktops                              | 3   | 24 Hrs   | N/A  |  |

| IT Professional: <b>Enterprise Support Technician</b>     |                                                               |     |          |      |  |
|-----------------------------------------------------------|---------------------------------------------------------------|-----|----------|------|--|
| Technology Specialist: <b>Windows Vista Configuration</b> |                                                               |     |          |      |  |
| COD E                                                     | COURSE NAME                                                   | DAY | DURATION | DATE |  |
| 5118                                                      | Maintaining and Troubleshooting Windows Vista Computers       | 3   | 24 Hrs   | N/A  |  |
| 5119                                                      | Supporting MS Windows Vista Operating System and Applications | 2   | 16 Hrs   | N/A  |  |

| IT Professional: <b>Consumer Support Technician</b>       |             |     |          |      |  |
|-----------------------------------------------------------|-------------|-----|----------|------|--|
| Technology Specialist: <b>Windows Vista Configuration</b> |             |     |          |      |  |
| COD E                                                     | COURSE NAME | DAY | DURATION | DATE |  |

|      |                                                               |   |        |     |
|------|---------------------------------------------------------------|---|--------|-----|
| 5118 | Maintaining and Troubleshooting Windows Vista Computers       | 3 | 24 Hrs | N/A |
| 5119 | Supporting MS Windows Vista Operating System and Applications | 2 | 16 Hrs | N/A |

### Microsoft Windows Server 2008

| CODE | COURSE NAME                                                                                             | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 6416 | Updating your Network Infrastructure and Active Directory Technology Skills to Windows Server 2008      | 5   | 40 Hrs   | N/A  | N/A  |
| 6417 | Updating your Applications Infrastructure Technology Skills to Windows Server 2008                      | 3   | 24 Hrs   | N/A  | N/A  |
| 6418 | Deploying Windows Server 2008                                                                           | 3   | 24 Hrs   | N/A  | N/A  |
| 6421 | Configuring and Troubleshooting a Windows Server 2008 Network Infrastructure                            | 5   | 40 Hrs   | N/A  | N/A  |
| 6423 | Implementing and Managing Windows Server 2008 Clustering                                                | 3   | 24 Hrs   | N/A  | N/A  |
| 6424 | Fundamentals of Windows Server 2008 Active Directory                                                    | 3   | 24 Hrs   | N/A  | N/A  |
| 6425 | Configuring and Troubleshooting Windows Server 2008 Active Directory Domain Services                    | 5   | 40 Hrs   | N/A  | N/A  |
| 6426 | Configuring and Troubleshooting Identity and Access Solutions with Windows Server 2008 Active Directory | 3   | 24 Hrs   | N/A  | N/A  |
| 6427 | Configuring and Troubleshooting Internet Information Services in Windows Server 2008                    | 3   | 24 Hrs   | N/A  | N/A  |
| 6428 | Configuring and Troubleshooting Windows Server 2008 Terminal Services                                   | 2   | 16 Hrs   | N/A  | N/A  |

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|      |                                                                              |   |        |     |     |
|------|------------------------------------------------------------------------------|---|--------|-----|-----|
| 6430 | Planning and Administering Windows Server 2008 Servers                       | 5 | 40 Hrs | N/A | N/A |
| 6435 | Designing a Windows Server 2008 Network Infrastructure                       | 5 | 40 Hrs | N/A | N/A |
| 6436 | Designing a Windows Server 2008 Active Directory Infrastructure and Services | 5 | 40 Hrs | N/A | N/A |
| 6437 | Designing a Windows Server 2008 Applications Infrastructure                  | 3 | 24 Hrs | N/A | N/A |

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### Technology Specialist: **Server 2008 Active Directory Configuration**

| CODE | COURSE NAME                                                                                             | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 6425 | Configuring and Troubleshooting Windows Server 2008 Active Directory Domain Services                    | 5   | 40 Hrs   | N/A  | N/A  |
| 6426 | Configuring and Troubleshooting Identity and Access Solutions with Windows Server 2008 Active Directory | 3   | 24 Hrs   | N/A  | N/A  |

### Technology Specialist: **Server 2008 Network Infrastructure Configuration**

| CODE | COURSE NAME                                                                  | DAY | DURATION | DATE | TIME |
|------|------------------------------------------------------------------------------|-----|----------|------|------|
| 6421 | Configuring and Troubleshooting a Windows Server 2008 Network Infrastructure | 5   | 40 Hrs   | N/A  | N/A  |

### Technology Specialist: **Server 2008 Applications Infrastructure Configuration**

| CODE | COURSE NAME                                                                          | DAY | DURATION | DATE | TIME |
|------|--------------------------------------------------------------------------------------|-----|----------|------|------|
| 6418 | Deploying Windows Server 2008                                                        | 3   | 24 Hrs   | N/A  | N/A  |
| 6427 | Configuring and Troubleshooting Internet Information Services in Windows Server 2008 | 3   | 24 Hrs   | N/A  | N/A  |
| 6428 | Configuring and Troubleshooting Windows Server 2008 Terminal Services                | 2   | 16 Hrs   | N/A  | N/A  |

### IT Professional: **Server Administrator**

### Technology Specialist: **Server 2008 Network Infrastructure Configuration**

### Technology Specialist: **Server 2008 Active Directory Configuration**

| CODE | COURSE NAME                                            | DAY | DURATION | DATE | TIME |
|------|--------------------------------------------------------|-----|----------|------|------|
| 6430 | Planning and Administering Windows Server 2008 Servers | 5   | 40 Hrs   | N/A  | N/A  |

| IT Professional: Enterprise Administrator                                    |                                                                              |     |          |      |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------|-----|----------|------|
| Technology Specialist: Windows Vista Configuration                           |                                                                              |     |          |      |
| Technology Specialist: Server 2008 Applications Infrastructure Configuration |                                                                              |     |          |      |
| Technology Specialist: Server 2008 Network Infrastructure Configuration      |                                                                              |     |          |      |
| Technology Specialist: Server 2008 Active Directory Configuration            |                                                                              |     |          |      |
| CODE                                                                         | COURSE NAME                                                                  | DAY | DURATION | DATE |
| 6435                                                                         | Designing a Windows Server 2008 Network Infrastructure                       | 5   | 40 Hrs   | N/A  |
| 6436                                                                         | Designing a Windows Server 2008 Active Directory Infrastructure and Services | 5   | 40 Hrs   | N/A  |
| 6437                                                                         | Designing a Windows Server 2008 Applications Infrastructure                  | 3   | 24 Hrs   | N/A  |



### Microsoft System Management Server 2003

| CODE | COURSE NAME                                                     | DAY | DURATION | DATE | TIME |
|------|-----------------------------------------------------------------|-----|----------|------|------|
| 2596 | Managing MS Systems Management Server 2003                      | 5   | 40 Hrs   | N/A  |      |
| 2597 | Planning and Deploying Microsoft Systems Management Server 2003 | 3   | 24 Hrs   | N/A  |      |

### Microsoft Operations Manager 2005

| CODE | COURSE NAME                                                          | DAY | DURATION | DATE | TIME |
|------|----------------------------------------------------------------------|-----|----------|------|------|
| 2287 | Managing Your Infrastructure Using Microsoft Operations Manager 2005 | 3   | 24 Hrs   | N/A  |      |

### Microsoft System Center

| CODE | COURSE NAME                                                                         | DAY | DURATION | DATE | TIME |
|------|-------------------------------------------------------------------------------------|-----|----------|------|------|
| 6451 | Planning, Deploying and Managing Microsoft System Center Configuration Manager 2007 | 5   | 40 Hrs   | N/A  |      |

### Microsoft BizTalk 2006

| CODE | COURSE NAME                                                                                           | DAY | DURATION | DATE | TIME |
|------|-------------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 2933 | Developing Business Process and Integration Solutions Using Microsoft BizTalk Server 2006             | 5   | 40 Hrs   | N/A  | N/A  |
| 2934 | Deploying and Managing Business Process and Integration Solutions Using Microsoft BizTalk Server 2006 | 2   | 16 Hrs   | N/A  | N/A  |

### Microsoft Office Communications Server 2007

| CODE | COURSE NAME                                                                                      | DAY | DURATION | DATE | TIME |
|------|--------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 5177 | Implementing and Maintaining Instant Messaging Using Microsoft Office Communications Server 2007 | 1   | 8 Hrs    | N/A  |      |
| 5178 | Implementing and Maintaining Audio/Visual Conferencing and Web Conferencing Using                | 2   | 16 Hrs   | N/A  |      |

|      |                                                                                          |   |        |     |
|------|------------------------------------------------------------------------------------------|---|--------|-----|
|      | Microsoft Office Communications Server 2007                                              |   |        |     |
| 5179 | Implementing and Maintaining Telephony Using Microsoft Office Communications Server 2007 | 2 | 16 Hrs | N/A |

### Microsoft Office SharePoint 2007

| CODE | COURSE NAME                                            | DAYS | DURATION | DATE | TIME |
|------|--------------------------------------------------------|------|----------|------|------|
| 2552 | Administering MS Windows SharePoint Services           | 2    | 16 Hrs   | N/A  | N/A  |
| 5060 | Implementing Microsoft Windows SharePoint Services 3.0 | 2    | 16 Hrs   | N/A  | N/A  |
| 5061 | Implementing Microsoft Office SharePoint Server 2007   | 3    | 24 Hrs   | N/A  | N/A  |

### Microsoft Office Project 2007

| CODE | COURSE NAME                              | DAY | DURATION | DATE | TIME |
|------|------------------------------------------|-----|----------|------|------|
| 5927 | MSOffice Project 2007, Managing Projects | 3   | 24 Hrs   | N/A  | N/A  |

### Microsoft Office Project Server 2007

| CODE | COURSE NAME                                                   | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------------------|-----|----------|------|------|
| 5928 | MS Office Project Server 2007, Managing Projects              | 3   | 24 Hrs   | N/A  | N/A  |
| 5929 | MS Office Project Server 2007, Managing Projects and Programs | 5   | 40 Hrs   | N/A  | N/A  |

### Technology Specialist: Managing Projects with MS Office Project 2007

| CODE | COURSE NAME                              | DAY | DURATION | DATE | TIME |
|------|------------------------------------------|-----|----------|------|------|
| 5927 | MSOffice Project 2007, Managing Projects | 3   | 24 Hrs   | N/A  | N/A  |

### IT Professional: Enterprise Project Management MS Office Project Server 2007

| CODE | COURSE NAME | DAY | DURATION | DATE | TIME |
|------|-------------|-----|----------|------|------|
|------|-------------|-----|----------|------|------|

| 5928                                                                               | MS Office Project Server 2007, Managing Projects              | 3   | 24 Hrs   | N/A  | N/A |
|------------------------------------------------------------------------------------|---------------------------------------------------------------|-----|----------|------|-----|
| IT Professional: Enterprise Project Management MS Office Project Server 2007       |                                                               |     |          |      |     |
| Technology Specialist: Managing Projects with MS Office Project 2007               |                                                               |     |          |      |     |
| Technology Specialist: Enterprise Project Management MS Office Project Server 2007 |                                                               |     |          |      |     |
| CODE                                                                               | COURSE NAME                                                   | DAY | DURATION | DATE |     |
| 5929                                                                               | MS Office Project Server 2007, Managing Projects and Programs | 5   | 40 Hrs   | N/A  | N/A |

### Microsoft Certified Application Developer for Web – [MCAD] – (Visual Basic.Net)

#### Core Courses

| CODE | COURSE NAME                                                            | DAY | DURATION | DATE | TIME |
|------|------------------------------------------------------------------------|-----|----------|------|------|
| 2559 | Introduction to Visual Basic .NET Programming with Microsoft .NET      | 5   | 40 Hrs   | N/A  | N/A  |
| 2310 | Developing Microsoft ASP.NET Web Applications Using Visual Studio .NET | 5   | 40 Hrs   | N/A  | N/A  |
| 2389 | Programming with Microsoft ADO.NET                                     | 3   | 24 Hrs   | N/A  | N/A  |
| 2524 | Developing XML Web Services Using Microsoft ASP.NET                    | 3   | 24 Hrs   | N/A  | N/A  |
| 2557 | Building COM+ Applications Using Microsoft .NET Enterprise Services    | 5   | 40 Hrs   | N/A  | N/A  |
| 2663 | Programming with XML in the Microsoft .NET Framework                   | 3   | 24 Hrs   | N/A  | N/A  |

#### Elective Courses (Select One)

|      |                                                      |   |        |     |     |
|------|------------------------------------------------------|---|--------|-----|-----|
| 2071 | Querying Microsoft SQL Server 2000 with Transact-SQL | 2 | 16 Hrs | N/A | N/A |
| 2073 | Programming a Microsoft SQL Server 2000 Database     | 5 | 40 Hrs | N/A | N/A |

## Microsoft Certified Database Administrator – [MCDBA]

### Core Courses

| CODE | COURSE NAME                                                                     | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------------------------------------|-----|----------|------|------|
| 2071 | Querying Microsoft SQL Server 2000 with Transact-SQL                            | 2   | 16 Hrs   | N/A  | N/A  |
| 2073 | Programming a Microsoft SQL Server 2000 Database                                | 5   | 40 Hrs   | N/A  | N/A  |
| 2072 | Administering a Microsoft SQL Server 2000 Database                              | 5   | 40 Hrs   | N/A  | N/A  |
| 2274 | Managing a Microsoft Windows Server 2003 Environment                            | 5   | 40 Hrs   | N/A  | N/A  |
| 2275 | Maintaining a Microsoft Windows Server 2003 Environment                         | 3   | 24 Hrs   | N/A  | N/A  |
| 2278 | Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure | 5   | 40 Hrs   | N/A  | N/A  |

## Microsoft SQL Server 2005

| CODE | COURSE NAME                                                                                    | DAY | DURATION | DATE | TIME |
|------|------------------------------------------------------------------------------------------------|-----|----------|------|------|
| 2779 | Implementing a Microsoft SQL Server 2005 Database                                              | 5   | 40 Hrs   | N/A  | N/A  |
| 2780 | Maintaining a Microsoft SQL Server 2005 Database                                               | 5   | 40 Hrs   | N/A  | N/A  |
| 2781 | Designing MS SQL Server 2005 Server-Side Solutions                                             | 3   | 24 Hrs   | N/A  | N/A  |
| 2782 | Designing MS SQL Server 2005 Databases                                                         | 2   | 16 Hrs   | N/A  | N/A  |
| 2783 | Designing the Data Tier for MS SQL Server 2005                                                 | 1   | 8 Hrs    | N/A  | N/A  |
| 2784 | Tuning and Optimizing Queries Using MS SQL Server 2005                                         | 3   | 24 Hrs   | N/A  | N/A  |
| 2786 | Designing a MS SQL Server 2005 Infrastructure                                                  | 2   | 16 Hrs   | N/A  | N/A  |
| 2787 | Designing Security For MS SQL Server 2005                                                      | 2   | 16 Hrs   | N/A  | N/A  |
| 2788 | Designing High Availability Database Solutions Using MS SQL Server 2005                        | 3   | 24 Hrs   | N/A  | N/A  |
| 2789 | Administering and Automating MS SQL Server 2005 Databases and Servers                          | 1   | 8 Hrs    | N/A  | N/A  |
| 2790 | Troubleshooting and Optimizing Database Servers Using Microsoft SQL Server 2005                | 2   | 16 Hrs   | N/A  | N/A  |
| 2791 | Implementing and Maintaining Microsoft SQL Server 2005 Analysis Services                       | 3   | 24 Hrs   | N/A  | N/A  |
| 2792 | Implementing and Maintaining Microsoft SQL Server 2005 Integration Services                    | 3   | 24 Hrs   | N/A  | N/A  |
| 2793 | Implementing and Maintaining Microsoft SQL Server 2005 Reporting Services                      | 3   | 24 Hrs   | N/A  | N/A  |
| 2794 | Designing a Business Intelligence Solution for the Enterprise Using Microsoft SQL Server 2005  | 2   | 16 Hrs   | N/A  | N/A  |
| 2795 | Designing an ETL Solution Architecture Using Microsoft SQL Server 2005 Integration Services    | 2   | 16 Hrs   | N/A  | N/A  |
| 2796 | Designing an Analysis Solution Architecture Using Microsoft SQL Server 2005 Analysis Services  | 3   | 24 Hrs   | N/A  | N/A  |
| 2797 | Designing a Reporting Solution Architecture Using Microsoft SQL Server 2005 Reporting Services | 2   | 16 Hrs   | N/A  | N/A  |

### Technology Specialist: **SQL Server 2005**

| CODE | COURSE NAME                                       | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------------|-----|----------|------|------|
| 2779 | Implementing a Microsoft SQL Server 2005 Database | 5   | 40 Hrs   | N/A  | N/A  |
| 2780 | Maintaining a Microsoft SQL Server 2005 Database  | 5   | 40 Hrs   | N/A  | N/A  |

### Technology Specialist: **SQL Server 2005 Business Intelligence**

| CODE | COURSE NAME                                                                 | DAY | DURATION | DATE | TIME |
|------|-----------------------------------------------------------------------------|-----|----------|------|------|
| 2791 | Implementing and Maintaining Microsoft SQL Server 2005 Analysis Services    | 3   | 24 Hrs   | N/A  | N/A  |
| 2792 | Implementing and Maintaining Microsoft SQL Server 2005 Integration Services | 3   | 24 Hrs   | N/A  | N/A  |
| 2793 | Implementing and Maintaining Microsoft SQL Server 2005 Reporting Services   | 3   | 24 Hrs   | N/A  | N/A  |

### IT Professional: **Database Administrator**

#### Technology Specialist: **SQL Server 2005**

| CODE | COURSE NAME                                                                     | DAY | DURATION | DATE | Time |
|------|---------------------------------------------------------------------------------|-----|----------|------|------|
| 2786 | Designing a MS SQL Server 2005 Infrastructure                                   | 2   | 16 Hrs   | N/A  | N/A  |
| 2787 | Designing Security For MS SQL Server 2005                                       | 2   | 16 Hrs   | N/A  | N/A  |
| 2788 | Designing High Availability Database Solutions Using MS SQL Server 2005         | 3   | 24 Hrs   | N/A  | N/A  |
| 2789 | Administering and Automating MS SQL Server 2005 Databases and Servers           | 1   | 8 Hrs    | N/A  | N/A  |
| 2790 | Troubleshooting and Optimizing Database Servers Using Microsoft SQL Server 2005 | 2   | 16 Hrs   | N/A  | N/A  |

### IT Professional: **Database Developer**

#### Technology Specialist: **SQL Server 2005**

| CODE | COURSE NAME                                            | DAY | DURATION | DATE | Time |
|------|--------------------------------------------------------|-----|----------|------|------|
| 2781 | Designing MS SQL Server 2005 Server-Side Solutions     | 3   | 24 Hrs   | N/A  | N/A  |
| 2782 | Designing MS SQL Server 2005 Databases                 | 2   | 16 Hrs   | N/A  | N/A  |
| 2783 | Designing the Data Tier for MS SQL Server 2005         | 1   | 8 Hrs    | N/A  | N/A  |
| 2784 | Tuning and Optimizing Queries Using MS SQL Server 2005 | 3   | 24 Hrs   | N/A  | N/A  |

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**IT Professional: Business Intelligence Developer**  
**Technology Specialist: SQL Server 2005 Business Intelligence**

| <b>COD E</b> | <b>COURSE NAME</b>                                                                             | <b>DAY</b> | <b>DURATIO N</b> | <b>DATE</b> | <b>TIME</b> |
|--------------|------------------------------------------------------------------------------------------------|------------|------------------|-------------|-------------|
| 2794         | Designing a Business Intelligence Solution for the Enterprise Using Microsoft SQL Server 2005  | 2          | 16 Hrs           | N/A         | N/A         |
| 2795         | Designing an ETL Solution Architecture Using Microsoft SQL Server 2005 Integration Services    | 2          | 16 Hrs           | N/A         | N/A         |
| 2796         | Designing an Analysis Solution Architecture Using Microsoft SQL Server 2005 Analysis Services  | 3          | 24 Hrs           | N/A         | N/A         |
| 2797         | Designing a Reporting Solution Architecture Using Microsoft SQL Server 2005 Reporting Services | 2          | 16 Hrs           | N/A         | N/A         |

### Microsoft Visual C#.Net

| CODE | COURSE NAME                                 | DAY | DURATION | DATE | TIME |
|------|---------------------------------------------|-----|----------|------|------|
| 2124 | Programming with C#                         | 5   | 40 Hrs   | N/A  | N/A  |
| 2609 | Introduction to C# Programming with MS .NET | 5   | 40 Hrs   | N/A  | N/A  |

### Microsoft Visual Basic.Net

| CODE | COURSE NAME                                                | DAY | DURATION | DATE | TIME |
|------|------------------------------------------------------------|-----|----------|------|------|
| 2373 | Programming with MS Visual Basic .Net                      | 5   | 40 Hrs   |      | N/A  |
| 2559 | Introduction to Visual Basic .Net Programming with MS .Net | 5   | 40 Hrs   |      | N/A  |

### Microsoft Visual Studio 2005

| CODE | COURSE NAME                                                                               | DAY | DURATION | DATE | TIME |
|------|-------------------------------------------------------------------------------------------|-----|----------|------|------|
| 4994 | Introduction to Programming Microsoft .NET Applications with Microsoft Visual Studio 2005 | 5   | 40 Hrs   | N/A  | N/A  |
| 4995 | Programming with the Microsoft .NET Framework using Microsoft Visual Studio 2005          | 5   | 40 Hrs   | N/A  | N/A  |
| 2541 | Core Data Access with Microsoft Visual Studio 2005                                        | 3   | 24 Hrs   | N/A  | N/A  |
| 2542 | Advanced Data Access with Microsoft Visual Studio 2005                                    | 2   | 16 Hrs   | N/A  | N/A  |
| 2543 | Core Web Application Technologies with Microsoft Visual Studio 2005                       | 3   | 24 Hrs   | N/A  | N/A  |
| 2544 | Advanced Web Application Technologies with Microsoft Visual Studio 2005                   | 2   | 16 Hrs   | N/A  | N/A  |
| 2546 | Core Windows Forms Technologies with Microsoft Visual Studio 2005                         | 3   | 24 Hrs   | N/A  | N/A  |
| 2547 | Advanced Windows Forms Technologies with Microsoft Visual Studio 2005                     | 2   | 16 Hrs   | N/A  | N/A  |
| 2548 | Core Distributed Application Development with Microsoft Visual Studio 2005                | 3   | 24 Hrs   | N/A  | N/A  |
| 2549 | Advanced Distributed Application Development with Microsoft Visual Studio 2005            | 2   | 16 Hrs   | N/A  | N/A  |
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation                            | 3   | 24 Hrs   | N/A  | N/A  |

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|      |                                                                         |   |        |     |     |
|------|-------------------------------------------------------------------------|---|--------|-----|-----|
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3 | 24 Hrs | N/A | N/A |
|------|-------------------------------------------------------------------------|---|--------|-----|-----|

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### Microsoft Visual Studio 2008

| CODE | COURSE NAME                                                    | DAY | DURATION | DATE | TIME |
|------|----------------------------------------------------------------|-----|----------|------|------|
| 2310 | Developing Web Applications Using Microsoft Visual Studio 2008 | 5   | 40 Hrs   | N/A  | N/A  |
| 6460 | Visual Studio 2008: Windows Presentation Foundation            | 3   | 24 Hrs   | N/A  | N/A  |
| 6461 | Visual Studio 2008: Windows Communication Foundation           | 3   | 24 Hrs   | N/A  | N/A  |
| 6462 | Visual Studio 2008: Windows Workflow Foundation                | 2   | 16 Hrs   | N/A  | N/A  |
| 6463 | Visual Studio 2008: ASP.NET 3.5                                | 2   | 16 Hrs   | N/A  | N/A  |
| 6464 | Visual Studio 2008: ADO.NET 3.5                                | 2   | 16 Hrs   | N/A  | N/A  |

### Technology Specialist: .Net Framework 2.0 Web Applications

| CODE | COURSE NAME                                                             | DAY | DURATION | DATE | TIME |
|------|-------------------------------------------------------------------------|-----|----------|------|------|
| 2541 | Core Data Access with Microsoft Visual Studio 2005                      | 3   | 24 Hrs   | N/A  | N/A  |
| 2542 | Advanced Data Access with Microsoft Visual Studio 2005                  | 2   | 16 Hrs   | N/A  | N/A  |
| 2543 | Core Web Application Technologies with Microsoft Visual Studio 2005     | 3   | 24 Hrs   | N/A  | N/A  |
| 2544 | Advanced Web Application Technologies with Microsoft Visual Studio 2005 | 2   | 16 Hrs   | N/A  | N/A  |
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation          | 3   | 24 Hrs   | N/A  | N/A  |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3   | 24 Hrs   | N/A  | N/A  |

### Technology Specialist: .Net Framework 2.0 Windows Applications

| CODE | COURSE NAME                                                             | DAY | DURATION | DATE | TIME |
|------|-------------------------------------------------------------------------|-----|----------|------|------|
| 2541 | Core Data Access with Microsoft Visual Studio 2005                      | 3   | 24 Hrs   | N/A  | N/A  |
| 2542 | Advanced Data Access with Microsoft Visual Studio 2005                  | 2   | 16 Hrs   | N/A  | N/A  |
| 2546 | Core Windows Forms Technologies with Microsoft Visual Studio 2005       | 3   | 24 Hrs   | N/A  | N/A  |
| 2547 | Advanced Windows Forms Technologies with Microsoft Visual Studio 2005   | 2   | 16 Hrs   | N/A  | N/A  |
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation          | 3   | 24 Hrs   | N/A  | N/A  |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3   | 24 Hrs   | N/A  | N/A  |

### Technology Specialist: .Net Framework 2.0 Distributed Applications

| CODE | COURSE NAME                                                                | DAY | DURATION | DATE | TIME |
|------|----------------------------------------------------------------------------|-----|----------|------|------|
| 2541 | Core Data Access with Microsoft Visual Studio 2005                         | 3   | 24 Hrs   | N/A  | N/A  |
| 2542 | Advanced Data Access with Microsoft Visual Studio 2005                     | 2   | 16 Hrs   | N/A  | N/A  |
| 2548 | Core Distributed Application Development with Microsoft Visual Studio 2005 | 3   | 24 Hrs   | N/A  | N/A  |

|      |                                                                                |   |        |     |     |
|------|--------------------------------------------------------------------------------|---|--------|-----|-----|
| 2549 | Advanced Distributed Application Development with Microsoft Visual Studio 2005 | 2 | 16 Hrs | N/A | N/A |
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation                 | 3 | 24 Hrs | N/A | N/A |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation        | 3 | 24 Hrs | N/A | N/A |

### Technology Specialist: .Net Framework 3.5 Windows Forms Applications

| CODE | COURSE NAME                                                             | DAY | DURATI<br>ON | DATE | TIME |
|------|-------------------------------------------------------------------------|-----|--------------|------|------|
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation          | 3   | 24 Hrs       | N/A  | N/A  |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3   | 24 Hrs       | N/A  | N/A  |
| 2541 | Core Data Access with Microsoft Visual Studio 2005                      | 3   | 24 Hrs       | N/A  | N/A  |
| 2542 | Advanced Data Access with Microsoft Visual Studio 2005                  | 3   | 16 Hrs       | N/A  | N/A  |
| 2546 | Core Windows Forms Technologies with Microsoft Visual Studio 2005       | 3   | 24 Hrs       | N/A  | N/A  |
| 2547 | Advanced Windows Forms Technologies with Microsoft Visual Studio 2005   | 3   | 16 Hrs       | N/A  | N/A  |

### Technology Specialist: .Net Framework 3.5 ADO.Net Applications

| CODE | COURSE NAME                                                             | DAY | DURATI<br>ON | DATE |     |
|------|-------------------------------------------------------------------------|-----|--------------|------|-----|
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation          | 3   | 24 Hrs       | N/A  | N/A |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3   | 24 Hrs       | N/A  | N/A |
| 6464 | Visual Studio 2008: ADO.NET 3.5                                         | 2   | 16 Hrs       | N/A  | N/A |
| CODE | COURSE NAME                                                             | DAY | DURATI<br>ON | DATE |     |
| 2956 | Developing Applications with the .NET Framework 2.0 Foundation          | 3   | 24 Hrs       | N/A  | N/A |
| 2957 | Advanced Developing Applications with the .NET Framework 2.0 Foundation | 3   | 24 Hrs       | N/A  | N/A |
| 6463 | Visual Studio 2008: ASP.NET 3.5                                         | 2   | 16 Hrs       | N/A  | N/A |

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# Adobe & Autodesk Courses



| NAME                                         | DURATION | DATE | Time |
|----------------------------------------------|----------|------|------|
| <b>Adobe</b>                                 |          |      |      |
| Adobe Photoshop 9.0 Core                     | 24 Hrs   | N/A  | N/A  |
| Adobe Photoshop 9.0 Advanced                 | 12 Hrs   | N/A  | N/A  |
| Adobe Dream weaver CS3                       | 24 Hrs   | N/A  | N/A  |
| Adobe In design CS3                          | 24 Hrs   | N/A  | N/A  |
| Adobe Illustrator CS3                        | 24 Hrs   | N/A  | N/A  |
| Adobe Fireworks CS3                          | 24 Hrs   | N/A  | N/A  |
| Adobe Premiere CS3 Core                      | 24 Hrs   | N/A  | N/A  |
| Adobe Premiere CS3 Advanced                  | 12 Hrs   | N/A  | N/A  |
| Adobe After Effect CS3 Professional Core     | 24 Hrs   | N/A  | N/A  |
| Adobe After Effect CS3 Professional Advanced | 12 Hrs   | N/A  | N/A  |
| Adobe Flash CS3 Professional Core            | 24 Hrs   | N/A  | N/A  |
| Adobe Flash CS3 Professional Advanced        | 12 Hrs   | N/A  | N/A  |
| Macromedia Director MX Core                  | 24 Hrs   | N/A  | N/A  |
| Macromedia Director MX Advanced              | 12 Hrs   | N/A  | N/A  |
| <b>Autodesk</b>                              |          |      |      |
| Autodesk AutoCAD 2D                          | 30 Hrs   | N/A  | N/A  |

|                          |        |     |     |
|--------------------------|--------|-----|-----|
| Autodesk AutoCAD 3D      | 24 Hrs | N/A | N/A |
| Autodesk 3D Max Core     | 40 Hrs | N/A | N/A |
| Autodesk 3D Max Advanced | 40 Hrs | N/A | N/A |
| Autodesk Maya Core       | 60 Hrs | N/A | N/A |
| Autodesk Maya Advanced   | 60 Hrs | N/A | N/A |
| Primavera V6.0 Basics    | 21 Hrs | N/A | N/A |
| Primavera V6.0 Advanced  | 21 Hrs | N/A | N/A |

### ● Project Management Courses

| ID          | Name                                         | Duration | Date | PREEQUISITE     |
|-------------|----------------------------------------------|----------|------|-----------------|
| N2650       | PRINCIPLES OF PROJECT MANAGEMENT             | 5 DAYS   | N/A  | <b>N/A</b>      |
| N2651       | PROJECT LEADER SHIP<br>& TEAM BUILDING       | 3 DAYS   | N/A  | N2650           |
| N2652       | FINANCIAL MANAGEMENT<br>FOR PROJECT MANAGERS | 2 DAYS   | N/A  | N2650           |
| N2653       | CONTRACTING FOR<br>PROJECT MANAGERS          | 5 DAYS   | N/A  | N2650           |
| N2654       | PROJECT RISK MANAGEMENT                      | 3 DAYS   | N/A  | N2650           |
| MSP1PM<br>U | MICROSOFT PROJECT 2000 WORKSHOP              | 2 DAYS   | N/A  | MS PROJECT      |
| QPM4U       | RISK IDENTIFICATION AND MANAGEMENT           | 1 DAY    | N/A  | PPM/ IT PROJECT |
| QPM5U       | PROJECT DEFINITION WORKSHOPS                 | 2 DAYS   | N/A  | PM PRINCIPLES   |

### ● Project Management Professional Courses

| NAME                                               | DURATION | DATE | TIME             |
|----------------------------------------------------|----------|------|------------------|
| Project Management Professional<br>(PMP Boot Camp) | 5 DAYS   | N/A  | 9:00AM - 5:00PM  |
| Project Management Professional                    | 10 DAYS  | N/A  | 6:30PM - 10:00PM |

### ● IT Infrastructure Library (ITIL)

| NAME                                           | DURATION | DATE |
|------------------------------------------------|----------|------|
| IT Infrastructure Library (ITIL) Foundation V3 | 3 DAYS   | N/A  |
| ITSM Service Support                           | 6 DAYS   | N/A  |
| ITSM Service Delivery                          | 6 DAYS   | N/A  |

### ● Management Information System

| NAME                                          | DURATION | DATE |
|-----------------------------------------------|----------|------|
| Training For New It Managers                  | 4 DAYS   | N/A  |
| Strategic Planning For Information Technology | 4 DAYS   | N/A  |
| Auditing & Control Of The It Division         | 4 DAYS   | N/A  |
| How To Manage Conflicts In Business           | 4 DAYS   | N/A  |

### ● Information Audit

| NAME                                                       | DURATION | DATE |
|------------------------------------------------------------|----------|------|
| Operational Information System Audit & Control             | 3 DAYS   | N/A  |
| Information System Audit & Control Skills                  | 1 DAY    | N/A  |
| Enterprise Decision Support & Data Ware Housing Technology | 3 DAYS   | N/A  |
| Technological Decision Support System                      | 1 DAY    | N/A  |



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| ID     | Name                                            | Duration | Date |
|--------|-------------------------------------------------|----------|------|
|        | 7 Habit of Highly effective people              | 5 DAYS   | N/A  |
|        | Advanced Communication and interpersonal skills | 3 DAYS   | N/A  |
| PDAPS  | Advanced Presentation Skills                    | 2 DAYS   | N/A  |
|        | Advanced Project Management                     | 5 DAYS   | N/A  |
|        | Analytical skills and technique                 | 3 DAYS   | N/A  |
|        | Auditing Skills                                 | 3 DAYS   | N/A  |
|        | Basic Managerial Skills                         | 5 DAYS   | N/A  |
|        | Budgeting and accounting skills                 | 3 DAYS   | N/A  |
| CZ07   | Business & Technical Writing In English         | 5 DAYS   | N/A  |
|        | Business Planning and strategy development      | 3 DAYS   | N/A  |
|        | Business Process management                     | 3 DAYS   | N/A  |
|        | Business strategy                               | 3 DAYS   | N/A  |
|        | Coaching Skills                                 | 3 DAYS   | N/A  |
|        | Communication Skills                            | 2 DAYS   | N/A  |
|        | Creative Thinking                               | 2 DAYS   | N/A  |
|        | Customer Relationship Management                | 3 DAYS   | N/A  |
| CS     | Customer Service                                | 3 DAYS   | N/A  |
|        | Dealing with Angry Customer                     | 3 DAYS   | N/A  |
|        | Developing the Leaders within You               | 2 DAYS   | N/A  |
|        | Effective Communication Skills                  | 2 DAYS   | N/A  |
|        | Finance analysis and evaluation                 | 3 DAYS   | N/A  |
| PDIINS | Improving Individual Negotiation Skills         | 2 DAYS   | N/A  |
| IPS    | Interpersonal skills                            | 2 DAYS   | N/A  |
|        | Introduction to Business Analysis               | 3 DAYS   | N/A  |
| MKI    | Introduction to Marketing Concepts              | 3 DAYS   | N/A  |
|        | Laws of Teamwork                                | 3 DAYS   | N/A  |
|        | Leadership Skills                               | 5 DAYS   | N/A  |
|        | Management & Leadership Skills                  | 5 DAYS   | N/A  |
|        | Management Skills                               | 5 DAYS   | N/A  |
|        | Negotiation Skills                              | 2 DAYS   | N/A  |
|        | Office Management Skills for Secretaries Level  | 4 DAYS   | N/A  |
|        | Performance Management                          | 2 DAYS   | N/A  |
| PDPS   | Presentation Skills                             | 2 DAYS   | N/A  |
| PSD    | Problem Solving & Decision Making               | 3 DAYS   | N/A  |
|        | Problem solving & root cause analysis           | 3 DAYS   | N/A  |
|        | Self Motivation                                 | 3 DAYS   | N/A  |
| SL     | Selling Skills                                  | 2 DAYS   | N/A  |
|        | Strategy Maps & the Balanced Scorecard          | 3 DAYS   | N/A  |
| TB     | Team Building skills                            | 3 DAYS   | N/A  |
| 7HB    | The 7 Habits of the Successful People           | 3 DAYS   | N/A  |
|        | Time and Stress Management                      | 2 DAYS   | N/A  |

## **HR Diploma**

| NAME | DURATION | DATE |
|------|----------|------|
|------|----------|------|

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|                                              |        |     |
|----------------------------------------------|--------|-----|
| HR Planning                                  | 3 DAYS | N/A |
| Recruitment, Selection & Interviewing Skills | 3 DAYS | N/A |
| Performance Management                       | 3 DAYS | N/A |
| Training & Development                       | 3 DAYS | N/A |
| Compensation & Benefits                      | 3 DAYS | N/A |

### **Project management Diploma**

| NAME                                | DURATION | DATE |
|-------------------------------------|----------|------|
| Principles Of Project Management    | 5 DAYS   | N/A  |
| Project Leader Ship & Team Building | 5 DAYS   | N/A  |
| Project Risk Management             | 3 DAYS   | N/A  |
| Microsoft Project 2000 Workshop     | 2 DAYS   | N/A  |
| PMP                                 | 10 DAY   | N/A  |

### **Customer Service**

| NAME                                  | DURATION | DATE |
|---------------------------------------|----------|------|
| Customer Service Strategy and Tools   | 3 DAYS   | N/A  |
| Customer Relations and Communications | 3 DAYS   | N/A  |
| Customer Satisfaction Measurement     | 3 DAYS   | N/A  |
| Customer Service Technology           | 3 DAYS   | N/A  |

## **Diploma In Business Administration**

| NAME                                            | DURATION | DATE |
|-------------------------------------------------|----------|------|
| Marketing Strategy Tactic and Marketing Process | 3 DAYS   | N/A  |
| How To Write A Business Plan                    | 3 DAYS   | N/A  |
| Marketing Management and Relationship Marketing | 3 DAYS   | N/A  |
| Marketing Power                                 | 3 DAYS   | N/A  |
| E-Marketing Solutions                           | 3 DAYS   | N/A  |